

Madison County Service Coordination, Inc. (MCSC) Board of Directors met in an open meeting on Thursday, November 16, 2017 at 5:30 p.m. The meeting was held at MCSC's building located at 610 S Chamber Drive, Suite B, Fredericktown, MO 63645.

CALL TO ORDER

Dennis Siders called the meeting to order at 5:30 p.m. A verbal roll call was taken.

Present: Dennis Siders, Mindy Moore, Debby Boone, Shawnett Williams, Anna Berkbuegler, Renee' Sargent-Harrison, and Jeremiah Dietiker

Absent: Eric Hovis and Irvine Rudasill (Board members contacted the office to report they would not be able to attend.)

Other individuals in attendance: Steve Head (Madison County Sheltered Workshop- MCSW President), Frankie Hahn (MCSW Director), Lauren Gibbs (MCSW Consultant), Beth Baugh (Madison County Service Coordination- MCSC Director), Lora Dyess (MCSC Service Coordinator)

Quorum was established.

AGENDA

Transition Fair Alliance and a Special Request by Lora Dyess was added to the agenda. Motion was made by Anna Berkbuegler and seconded by Mindy Moore to approve the November 16, 2017 agenda. No one opposed. Motion approved.

MINUTES

September 21, 2017 minutes were reviewed. Motion was made by Anna Berkbuegler and seconded by Renee' Sargent-Harrison to approve the minutes. No one opposed. Motion approved.

FINANCIAL REPORT

Financial report was presented by Renee' Sargent-Harrison, Treasurer. Report was reviewed for the month of October. Motion was made by Debby Boone and seconded by Jeremiah Dietiker to approve the financial report. No one opposed. Motion approved.

Dennis Siders presented four options to set up a Reserve Account. Board members agreed to take 10% out of the TCM account and put half of the 10% into Common Stock and the other half in Preferred Stock. The SB40 account will be reviewed in January to set up a Reserve Account. A motion was made by Renee's Sargent-Harrison and seconded by Anna Berkbuegler to approve the Reserve Account. No one opposed. Motion approved.

INSURANCE

Beth Baugh presented an insurance plan for MCSC employees. The insurance plan will be effective January 1, 2018. SB40 will pay 80% of the cost and employees will pay 20%. Life insurance and short-term disability will be fully covered by the SB40. Motion was made by Debby Boone and seconded by Shawnett Williams to approve the insurance plan. No one opposed. Motion approved.

CONSULTANT

Madison County Service Coordination and Lauren Gibbs have entered into a contract for service to assist in the Madison County Sheltered Workshop with knowledge and managerial experience that will improve their efficiency and effectiveness. The contract is effective on December 1, 2017 for a term of 7 months and expired

on June 30, 2018. Total compensation is \$25,500. Motion made by Mindy Moore and seconded by Debby Boone to approve the Contract of Services. No one opposed. Motion approved.

SPECIAL REQUESTS- MCSW

Steve Head requested 60 new chairs for the Madison County Sheltered Workshop. Total estimated cost is \$4,320 which will be taken out of the SB40 account. Motion was made by Anna Berkbuegler and seconded by Shawnett Williams to approve up to \$4,320 for MCSW chairs. No one opposed. Motion approved.

Frankie Hahn requested \$300 for a Thanksgiving Luncheon and \$2,500 for a Christmas Party. Total estimated cost is \$2,800. Motion was made by Jeremiah Dietiker and seconded by Renee' Sargent-Harrison to approve up to \$2,800 for the Thanksgiving Luncheon and Christmas Party. No one opposed. Motion approved.

TRANSITION FAIR ALLIANCE

Shawnett Williams requested \$3,500 for the Transition Fair Alliance. The current bylaws did not support the request. The request is to be reviewed in January.

REVISION OF BYLAWS

Bylaws were reviewed, and Article IX was revised. Motion was made by Jeremiah Dietiker and seconded by Debby Boone to approve the bylaws. No one opposed. Motion approved.

TCM REPORT

Beth Baugh presented the TCM report. A special request was made by Beth Baugh to purchase Christmas gifts for each individual on Madison County Service Coordination's Caseload. Total estimated cost is \$1,140 which will be taken from the TCM account. Motion was made by Debby Boone and seconded by Renee' Sargent-Harrison to approve up to \$1,140 for the special request. No one opposed. Motion approved.

Lora Dyess requested \$500 for home goods for an individual. The \$500 will be taken from the TCM account. Motion was made by Mindy Moore and seconded by Shawnett Williams to approve up to \$500 for home goods. No one opposed. Motion approved.

COMMUNITY NEEDS ASSESSMENT

Dennis Siders discussed the need for a community needs assessment. The community needs assessment will be reviewed in January.

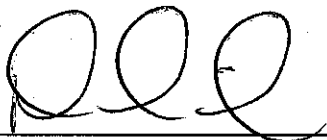
NEXT MEETING

The next board meeting is scheduled for Thursday, January 18, 2017 at 5:30 p.m. at 610 S Chamber Drive, Sutie B, Fredericktown, MO 63645.

A motion was made by Mindy Moore and seconded by Debby Boone to adjourn the meeting.

Meeting was adjourned at 7 p.m.

Chairmen's Signature: _____



Secretary's Signature: _____

