

**Madison County Service Coordination, Inc. (MCSC) Board of Directors met in open meeting on Thursday, May 17, 2018 at 5:30 p.m. The meeting was held at Barrett-Jensen on 140 S Main, Fredericktown, MO 63645.**

**CALL TO ORDER**

Dennis Siders called the meeting to order at 5:30 p.m. A verbal roll call was taken.

**Present:** Dennis Siders, Mindy Moore, Debby Boone, Shawnett Williams, Anna Berkbuegler, and Irvine Rudasill

**Absent:** Jeremiah Dietiker, Renee' Sargent-Harrison, and Eric Hovis (Board members contacted the office to report they would not be able to attend.)

**Other individuals in attendance:** Beth Baugh (Madison County Service Coordination – Director), Lora Dyess (MCSC – Service Coordinator), Angie Moore (MCSC – Service Coordinator), and Winnie Gallaher (MCSC – Service Coordinator)

Quorum was established.

**AGENDA**

No additions or deletions to the agenda. Motion was made by Anna Berkbuegler and seconded by Debby Boone to approve May 17, 2018 agenda. No one opposed. Motion approved.

**MINUTES**

March 22, 2018 minutes were reviewed. Motion made by Debby Boone and seconded by Mindy Moore to approve the March 22, 2018 minutes. No one opposed. Motion approved. April 26, 2018 minutes were reviewed. Motion made by Mindy Moore and seconded by Debby Boone to approve April 26, 2018 minutes. No one opposed. Motion approved.

**FINANCIAL REPORT**

Financial report was presented by Dennis Siders, Chairman. Motion was made by Anna Berkbuegler and seconded by Mindy Moore to approve financial report. No one opposed. Motion approved.

**TCM REPORT**

Beth Baugh presented the TCM report and introduced the new Service Coordinators, Winnie Gallaher and Abby Umfleet, for Madison County Service Coordination.

**SB40 WORKSHOP RENOVATIONS**

Beth Baugh presented the workshop's renovation status. All authorized money was paid out for the renovations at the workshop. A tour will be given to all board members when all renovations are completed.

**PERSONNEL & FINANCIAL COMMITTEE**

Personnel Committee will meet Monday, May 21, 2018 at 4 p.m. The meeting will be held at MCSC's building located at 610 S Chamber Dr., Suite B, Fredericktown, MO 63645. Financial Committee meeting will be postponed until all financial statements are in for the 2017FY. An email will be sent out to all Financial Committee members for date and time.

### **CONTINGENCIES FOR BARRETT-JENSEN PROPERTY**

Dennis Siders presented a letter from MCCDD about breaking the lease agreement early. MCCDD agreed on ending the lease agreement early with a 30-day written notice.

Dennis Siders presented the building inspection report and provided a summary of the report. (For detailed report, refer to Barrett-Jensen Building Inspection document)

Dennis Siders presented the Phase 1 report (For full report, refer to Final Phase 1 ESA Fredericktown document) and a letter from the previous owner, Sister Marie Charles Buford, stating that all tanks were removed from property. A Phase 2 can be completed to check for any tanks left on property due to the State of Missouri having no records on the removal of tanks on the property.

### **FINANCIAL OPTIONS**

Dennis Siders presented three financial options – Pay an estimated total of \$250, 000 in cash for property and renovation, 5% fixed loan for 20 years with a down payment of \$30,000 through New Era Bank, or \$250,000 on a 20-year amortization with a 5-year fixed rate of 2.87% through First State Community Bank.

### **RENOVATION PLAN & COST**

Dennis Siders presented a renovation plan.

### **DECISION**

A motion was made by Anna Berkbuegler and seconded by Debby Boone to purchase the Barrett-Jensen property. The vote was 5 in favor of buying the property and one abstention. Motion approved.

A motion was made by Anna Berkbuegler and seconded by Debby Boone to purchase the Barrett-Jensen property with a loan of \$250,000 on a 20-year amortization with a 5-year fixed rate of 2.87% through First State Community Bank. The vote was 5 yes and 1 abstention. Motion approved. Dennis Siders and Beth Baugh are authorized to sign all legal documents for the sale and loan of the property.

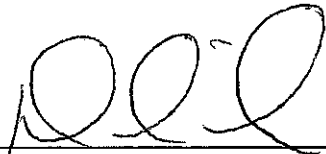
### **FUTURE MEETING**

Dennis Siders postponed future board meeting until financial committee meets.

A motion was made by Irvine Rudasill and seconded by Anna Berkbuegler to adjourn the meeting.

**Meeting was adjourned at 7:40 p.m.**

Chairmen's Signature: \_\_\_\_\_



Secretary's Signature: \_\_\_\_\_

