

**Madison County Service Coordination, Inc. Board of Directors met in an open meeting on Tuesday, July 18, 2017 at 5:30 P.M. The meeting was held at MCSC's building located at 610 S Chamber Drive, Suite B, Fredericktown, MO 63645.**

#### CALL TO ORDER

Dennis Siders called the meeting to order at 5:30 P.M. A verbal roll call was taken.

**Present:** Dennis Siders, Mindy Moore, Debby Boone, Shawnett Williams, Anna Berkbuegler, Irvine Rudasill, and Renee' Sargent-Harrison

**Absent:** Jeremiah Dietiker and Eric Hovis (This Board member contacted the office to report they would not be able to attend.)

**Other individuals in attendance:** Beth Baugh, Director of Service Coordination and Frankie Hahn, MCSW Director

Quorum was established.

#### AGENDA

There were additions to the agenda for the approval of a mission statement and TCM Report. Motion was made by Debby Boone and seconded by Renee' Sargent-Harrison to approve the July 18, 2017 Agenda. No one opposed. Motion approved.

#### MINUTES

There was an addition to the Minutes of June 13, 2017 for the Chairman and Secretary to sign Minutes for each board meeting. A motion was made by Anna Berkbuegler and seconded by Mindy Moore to approve the Minutes. No one opposed. Motion approved.

#### FINANCIAL REPORT

Board members agreed to have Thurman & Shinn complete the application for 501C3. The approximated cost of the application is \$1000. A motion was made by Mindy Moore and seconded by Shawnett Williams to approve the Financial Report. No one opposed. Motion approved.

#### BYLAWS

Board members reviewed the revised bylaws. A motion was made to approve the revised bylaws by Renee' Sargent-Harrison and seconded by Irvine Rudasill. No one opposed. Motion approved.

#### PERSONNEL COMMITTEE RECOMMENDATIONS

Board members reviewed the Personnel Committee recommendations on the Personnel Manual and Forms. Beth Baugh discussed the TCM Report. A motion was made by Debby Boone and seconded by Mindy Moore to approve the recommendations from the Personnel Committee. No one opposed. Motion approved.

#### MISSION STATEMENT

Beth Baugh presented possible mission statements. The following mission statement was chosen by the board: "Madison County Service Coordination's mission is to support and advocate for individuals with developmental disabilities, by locating resources that deliver value, helping to enrich the quality of their lives through personal choice." A motion was made by Anna Berkbuegler and seconded by Debby Boone to adopt the mission statement. No one opposed. Motion approved.

#### MCWS

**Frankie Hahn, MCWS Director** – reported to MCSC's Board on what was happening at MCWS.

A motion was made by Debby Boone and seconded by Renee' Sargent-Harrison to close the open session. No one opposed. Motion passed.

A motion was made by Mindy Moore and seconded by Anna Berkbuegler to open the closed session for the purpose of discussing the Lease Agreement with MCCDD, Contract for Services with MCSW, Service Coordinator compensation, and 2017 Budget for TCM and SB40. No one opposed. Motion passed.

**CLOSED SESSION OPENED**

There was a discussion and recommendation made on the Lease Agreement with MCCDD, Contract for Services with MCSW, Service Coordinator compensation, and 2017 Budget for TCM and SB40. A motion was made by Renee' Sargent-Harrison and seconded by Mindy Moore to close the closed session. No one opposed. Motion passed.

**CLOSED SESSION CLOSED**

A motion was made by Debby Boone and seconded by Shawnett Williams to re-open the open session for the purpose of adopting the recommendations for the Lease Agreement with MCCDD, Contract for Services with MCSW, Service Coordinator compensation, and 2017 Budget for TCM and SB40. No one opposed. Motion passed.

**OPEN SESSION OPENED**

**2017 BUDGET FOR TCM AND SB40**

A motion was made by Renee' Sargent-Harrison and seconded by Debby Boone that TCM and SB40 Budgets presented in the closed session be adopted. No one opposed. Motion approved.

**LEASE AGREEMENT WITH MCCDD**

A motion was made by Anna Berkbuegler and seconded by Irvine Rudasill to adopted the Lease agreement with MCCDD. No one opposed. Motion approved.

**CONTRACT FOR SERVICES WITH MCSW**

A motion was made by Mindy Moore and seconded by Debby Boone to adopted the Contract for Service with MCSW. No one opposed. Motion approved.

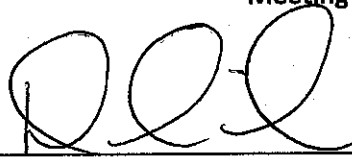
**SERVICE COORDINATOR COMPENSATION**

A motion was made by Shawnett Williams and seconded by Debby Boone to accept the recommendation for Service Coordinator incentive pay. Service Coordinators may receive up to \$3,000 per year in addition to their normal salary, based on their performance evaluation and years of service. Compensation for Beth Baugh, Director of Service Coordination, was transitioned from an hourly wage to salary with an annually salary of \$65,000. No one opposed. Motion approved.

A motion was made by Renee' Sargent-Harrison and seconded by Shawnett Williams to adjourn.

**Meeting was adjourned at 8:00 P.M.**

Chairmen Signature: \_\_\_\_\_



Secretary Signature: \_\_\_\_\_

