

**Madison County Service Coordination, Inc. (MCSC) Board of Directors met in an open meeting on Thursday, September 21, 2017 at 5:30 P.M. The meeting was held at MCSC's building located at 610 S Chamber Drive, Suite B, Fredericktown, MO 63645.**

**CALL TO ORDER**

Dennis Siders called the meeting to order at 5:50 P.M. A verbal roll call was taken.

**Present:** Dennis Siders, Debby Boone, Shawnett Williams, Renee' Sargent-Harrison, and Irvine Rudasill

**Absent:** Mindy Moore, Anna Berkbuegler, Eric Hovis, and Jeremiah Dietiker (Board members contacted the office to report they would not be able to attend.)

**Other individuals in attendance:** Steve Head (Madison County Sheltered Workshop- MCSW President), Frankie Hahn (Madison County Sheltered Workshop- MCSW Director), Lora Dyess (Madison County Service Coordination- Service Coordinator), and Beth Baugh (MCSC Director)

Quorum was established.

**AGENDA**

There was an addition to the agenda for the MCCDD and MCSC Separation Agreement to be approved in New Business. Motion made by Renee' Sargent-Harrison and a seconded by Shawnett Williams to approve the September 21, 2017 agenda. No one opposed. Motion approved.

**MINUTES**

August 24, 2017 minutes were reviewed. Motion was made by Debby Boone and seconded by Renee' Sargent-Harrison to approve the minutes. No one opposed. Motion approved.

**FINANCIAL REPORT**

Financial report was presented by Renee' Sargent-Harrison, Treasurer. Report was reviewed from July 1, 2017 to August 31, 2017. Motion was made by Debby Boone and seconded by Irvine Rudasill to approve the financial report. No one opposed. Motion approved.

**MCSW FINANCIAL REPORT**

Madison County Sheltered Workshop financial report was presented by Frankie Hahn, MCSW Director. Report was reviewed for the month of August 2017.

**TCM REPORT**

Beth Baugh presented the TCM report. A special request was made by Lora Dyess for an individual to be funded an additional 16 hours a month of Personal Assistance by Covenant Care out of the TCM Account. An estimation of \$3,384 yearly for the additional 16 hours. Beth Baugh requested a one-time amount of \$450 towards the first month's rent for two individuals to move to a cleaner and safer environment. Both request will be taken out of the TCM account. Motion was made by Renee' Sargent-Harrison and seconded by Irvine Rudasill to approve the requests made by Beth and Lora. No one opposed. Motion approved.

**OLD BUSINESS**

Funding policy and forms were reviewed. The Funding, Grants, & Purchase of Services and/or Supports Agreements form was corrected. Section 3.b. will be changed from 30 days to 10 days. Motion was made by Renee' Sargent-Harrison and seconded by Irvine Rudasill to approve the changes to the Funding, Grants, & Purchase of Services and/or Supports Agreements form. No one opposed. Motion

approved. Motion was made by Debby Boone and seconded by Irvine Rudasill to approve the addition of certifications to the Funding Application. The Individual/Family Request for Funding form will be reviewed later once corrections are made to it.

All Service Coordinators will be attending the MACDDS Conference. Dennis Siders and Irvine Rudasill will also attend.

The MCCDD Lease Agreement was put on limbo due to MCCDD's Board Meeting not establishing a Quorum twice in a row.

**NEW BUSINESS**

The MCCDD and MCSC Separation Agreement was reviewed and will be attached to the September minutes. The CDR contract will be terminated. A 30-day notice will be given to CDR. Motion was made by Renee' Sargent-Harrison and seconded by Debby Boone to approve the Separation Agreement and terminate the CDR contract.

Beth Baugh presented a funding request from Clyde Clifton, MCCDD's Director. The request was for up to \$2,000 to go towards a Halloween party on October 20, 2017 from 5-8 p.m. All TCM individuals are invited to attend the party. Clyde will provide a detailed invoice. The funds will come from the SB40 account. Motion was made by Renee' Sargent-Harrison and seconded by Debby Boone to approve Clyde's request. No one opposed. Motion approved.

**VISION FOR THE FUTURE**


Dennis Siders discussed vision for the future for the MCSC Board. Renee' Sargent-Harrison suggested to have a retreat to brainstorm on ideas.

**MEETINGS**

The next board meeting is scheduled for Thursday, November 16, 2017 at 5:30 P.M. at 610 S Chamber Drive, Suite B, Fredericktown, MO 63645.

A motion was made by Debby Boone and Seconded by Renee' Sargent-Harrison to adjourn the meeting.

**Meeting was adjourned at 7 P.M.**

Chairman's Signature: 

Secretary's Signature: 